APPROVAL DATE: 1/15/13

1. CALL TO ORDER  The November meeting of the White Bear Lake Conservation District was convened by Chair Mike Stawnychy at 7:04 p.m.

2. ROLL CALL  Present were: Chair Mike Stawnychy, Vice Chair Luke Michaud, Directors George St. Germain, Diane Longville, Mike Parenteau, Jane Harper, Yale Norwick, Suzanne Donnell, Bryan DeSmet, Sue Cernohous. A quorum was present. Recording secretary was Julie Yoho.

3. AGENDA
Add item 8d2: “December Treasurer’s report”
MOTION #1 (Michaud/Parenteau) Move to approve agenda with addition above. All aye, passed

4. APPROVAL OF MINUTES
MOTION #2 (Michaud/DeSmet) Move to approve minutes of October. All aye, passed.

5. PUBLIC COMMENT TIME
none

6. NEW BUSINESS
6a. League of Women Voters report, Gretchen Davidson & Stephanie McNamara
A study & report study was done beginning in May 2010. Local study to look at structure and function of WBLCD. A summary of the report was presented. Recommendations included: rotate committee members, annual work plans, position description, do RFP for contracts, strategic plan update, committee agendas & minutes, handouts, appointments, written annual reports, form a finance committee, make budget available, reserve funds standard practice.

Q&A
Harper – long list – are these all areas we are deficient?
McNamara – areas where things could be changed
Donnell – welcome the input, orientation, thank you for your time
Stawnychy – thank you for your time
Norwick – agree with much of what you said. Frustrated that we need more funding and staff to do more and accomplish this.
McNamara - Agree it is a problem to do this without more funding
Stawnychy – limited to who we have for committees & appreciate we have.
Changing may not be good idea based on knowledge base
Harper – good place would be annual work plan and year end report. Would be
helpful.
Michaud – Members are to report to cities represented – go back to council.
Donnell – what should we do next?
Michaud – in our studies we’ve found consistent data very important
Stawnychy – if you see deficiencies, bring ideas to board for discussion. Many
things are being done, maybe not in public eye as much
Donnell – are there job descriptions? Think we can work on pieces of this.
Norwick – our charge is similar to LMCD (Lake Minnetonka Conservation
District). Perhaps we need a part time administrator? Could go long way in
crossing many of these things off list.

7. UNFINISHED BUSINESS
7a. Water Level Committee resolution
Stawnychy – Nominate Bryan DeSmet for Chair of new committee. No
objections.
DeSmet – review of the resolution draft. 12 members, appointed by board.
Charge – reality is this is a regional issue and any solution will require financing.
Report to board, advisory committee, decision at Board level.
Q&A
Parenteau – no more than 12, seems large. Maybe less?
DeSmet – agree it is large. Having more to spread the work could be helpful.
Michaud – would prefer smaller as well. Insert “all” into possible solutions.
Propose 7 members.

MOTION # 3 (Michaud/Norwick) Move to amend number of members from 12 to 7
members.

Discussion
Donnell – disagree, not enough to do all the work, do not limit. Lake Level
Resolution Committee – change name.
St Germain – doesn’t limit how many people can be involved. Always others that
can come and help with projects, etc.
Donnell – term limits – how long do we expect them to serve? Also league
mentioned minutes, should be written in resolution.
St Germain – every year committee members are re-appointed.
Stawnychy – Bryan stated he would arrange minutes.
Norwick – meetings are public, not every agenda item allows for public comment.
I’ve been in gov. too many years, some of most effective groups had less people.
Least effective had more people.
Harper- agree public does not always comment on items. However this is reaction
to group that came to us with request, would like to hear from them on this
resolution.
Norwick – don’t misconstrue – we’ve always let people talk, just wanted to
clarify.
St Germain, Harper, DeSmet, Longville, Donnell, Cernohous – fine with 12
members
Stawnychy – tough to organize but fine with either number
Michaud – having done committees before I feel 7 is plenty. Committee will be larger than Board.
Parenteau – smaller easier to manage
Norwick – if DeSmet is fine, I am too.

**MOTION #3 withdrawn (Michaud / Norwick)**

Chris Sullivan – all members are volunteering, 12 doesn’t seem too large.
Victoria Reinhart – 12 is really 10 at large since 2 are WBLCD Board members.
Great deal of interest, engage mayors for applicants. We appreciate you are moving forward with this.
Norwick – Bryan, you know there are many others organizing and looking for solutions. Want to be sure you are not excluding anyone who wants to help or is looking for solutions.
DeSmet – infinite number of options, committee should review and evaluate any solutions that come forward. People can speak at meetings, the more options that better.
Norwick – we are not excluding other efforts?
DeSmet – true
Donnell – name change? too close to other group
DeSmet – not tied to name, just scope. Board can determine

**MOTION #4 (Harper/Donnell) Item number 7, add “quorum need be present to make recommendations”. All aye, Passed.**

**MOTION #5 (Yale/Donnell) Changed name of committee to “Lake Level Resolution Committee”. All aye, passed.**

**MOTION # 6 (Stawnychy/DeSmet) Move to approve Resolution. All aye passed.**

Harper – timing – when will we appoint members?
Stawnychy – Have not discussed deadline for applications.
Harper – appoint at January meeting
DeSmet – Jan. 4 deadline to receive applications. Appoint on Jan 15.
St Germain – chair normally recommends to board. Also people are in this group now, how do they address us?
Stawnychy – open to all. Board will review applicants.
Harper – do we need a subgroup to review applications?
Stawnychy – open to that

**MOTION # 7 (Stawnychy/Michaud) Move to appoint DeSmet & Donnell to committee. All aye, passed**
Those two plus two others to meet and sort thru.
Donnell – do people get to come forward or not?
Stawnychy – committee could call and talk with them. Can interview.
Donnell – are there procedures?
Parenteau– in past they come before Board. This is large number of people, so
committee will have to review first.
Kantrud – I can provide DeSmet with running ground rules.
Donnell – in Bryans absence do I run meeting?
Kantrud – at the first meeting adopt bylaws addressing these housekeeping items.
Harper – did we appoint members?
Kantrud – Board has to vote on.

8. Reports/Action Items

8a. Lake Quality Committee
Lake temp 42 degrees
Lake level 919.135. New all time low. 1 foot lower than last year this time

8b. Lake Utilization Committee
MOTION # 8 (Michaud/ Cernohous) Move to approve VFW Softball & Horseshoe on Ice events. All aye, passed.

Dock applications for 2013 – All these are no change.
MOTION # 9 (Michaud/St Germain) Move to approve Bob Broen application for 2013. All aye, passed

MOTION # 10 (Michaud/St Germain) Move to approve Fletcher Driscoll application for 2013. All aye, passed

MOTION # 11 (Michaud/Norwick) Move to approve Witthaus application for 2013. All aye, passed

MOTION # 12 (Michaud/St Germain) Move to approve Wildwood Beach Condo Association. All aye, passed. Need insurance

MOTION # 13 (Michaud/Cernohous) Move to approve Snyder’s Bay Beach club application for 2013. Need insurance or statement that homeowners insurance covers. All aye passed

MOTION # 14 (Michaud/ St. Germain) Move to approve Hickory St Dock assoc. Each owner has their own insurance. All aye, passed.

Ramsey co. Sheriff office provided a summary for summer patrol.

8c. Lake Education Committee
no report

8d. Treasurer’s Report
MOTION # 15 (Longville / St. Germain) Move to approve Treasurers report for November. All aye passed.

MOTION # 16 (Longville/Michaud) Move to approve Estimated Treasurers report for December. All aye, passed.

Harper – do we have an account for donations for lake level committee?  
Stawnychy – do not but will add.  
Longville – yes we can do that.  
St Germain – homeowners get receipts for donations.

8e. Board Counsel Report
Kantrud – worked on resolution

8f. Administrative Staff Report
Items included in packet this month:
- Agenda
- Oct. draft minutes
- Finance report
- Dock applications – 6
- Event permit applications - 2

9. CONSENT AGENDA
MOTION # 17 (Michaud/Parenteau) Move to approve. All aye, passed.

10. ANNOUNCEMENTS
none

11. ADJOURNMENT
MOTION # 18 (Michaud/Parenteau) Move to adjourn. All aye, passed.

Meeting adjourned at 8:40pm

ATTEST:
________________________________________  ______________________
Administrative Secretary                    Date

APPROVED:
________________________________________  ______________________
Board Chairperson                            Date