1. CALL TO ORDER  The October 19, 2004 regular meeting of the White Bear Lake Conservation District was convened by Chair Gary Cox at 7:04 pm.

2. ROLL CALL  Present were: Chair Gary Cox, Vice Chair Frank Pazlar; Treasurer Diane Longville, Directors, John Steinworth, Luke Michaud, Thomas Hoffman, Greg Donovan, Mike Parenteau, and George St. Germain. A quorum was present. Recording secretary was Kristine Lampert. Absent was: Tom Alvarez (excused).

3. AGENDA
Donovan asks to remove items 8b4 and 8b5.
Steinworth states that the Board tabled the Shoreline Inventory Report until this meeting and therefore it should be added to the agenda. Cox states to add it to Unfinished Business as item 7a.
Cox asks to delete item 6a – adoption of workplan It is not ready yet but will be ready for the November meeting.
MOTION #1 (Parenteau/Michaud) Move to approve agenda with changes listed above. ALL AYE, PASSED

4. APPROVAL OF MINUTES
MOTION #2 (St.Germain/Hoffman) Move to approve minutes of 9/21/04. ALL AYE, PASSED

5. PUBLIC COMMENT TIME
none

6. NEW BUSINESS:
6a. Change in management of payroll services to City staff.
Longville – our staff has requested that the City of White Bear Lake do our payroll. We looked into it and it looks like a good program. Make motion to have City of WBL do payroll services
MOTION #3 (Longville/Donovan) Move to allow City of White Bear Lake to manage WBLCD payroll and taxes. ALL AYE, PASSED
Discussion: Longville states that doing the payroll each month takes some time and the staff is concerned about taxes being correct. The cost is $44.50 a month for City to take care of payroll, quarterly taxes, and W2s. They would probably start Jan.1,
2005. An advantage would be that if we had a full time person, that person could be a part of the City’s benefit programs. VLAWMO has used them for years and very happy with it.

St. Germain asks if it is $44.50 per person per month or just per month regardless of how many people? Does that make the person an employee of the City? Some concern about benefit issues. Longville and Kristine are not sure about the cost being per person or just per month. Kristine will find out. Longville and Kristine don’t believe it makes the staff a City employee. As for the benefits, it is really only an issue if you have a full time person on staff and the Board chooses to offer benefits to that employee.

7. UNFINISHED BUSINESS

7a) Shoreline Inventory Report – was tabled last month with the intent for members to review it more thoroughly before we officially receive it.

MOTION #4 (Michaud/St. Germain) Move to receive the shoreline inventory report. Discussion: Steinworth feels that there are items that need to be looked at individually (recommendations) and members need to see how it all fits in with the plans before we can do anything with it. Cox said that the motion does not mean the Board is adopting report; only that they are receiving it. Steinworth feels this report is bigger than a letter that a Board receives. This report has recommendations and requested actions which must be considered by the Board.

Michaud removes his motion
Steinworth states that if Board is not prepared to take action on the recommendations on this report, he will make motion to table until next month.

MOTION #5 (Steinworth) Move to table the report until next month. Motion fails to get a 2nd – motion dies.

MOTION #6 (Steinworth) Move to accept the recommendations in this report with the exception of #4. Motion fails to get a 2nd – motion dies.

Steinworth asks the Board if there are any recommendations that they specifically do not want to approve. Has the Board read this report? What are we to do with these reports? The recommendations will die if we don’t do anything about them. Cox states that the Board is not prepared to address these issues at this meeting and if Steinworth would like to talk about it in November, that he needs to get it on the agenda. Steinworth agrees to get it on next month’s agenda. Parenteau states that this is a piece of info and a tool. Just because we accept it doesn’t mean we are going to take it word for word.

Michaud reintroduces the original motion.

MOTION #7 (Michaud/St.Germain) Move to RECEIVE the Shoreline Inventory Report. ALL AYE, PASSED

Steinworth states that the Board should be prepared to discuss the recommendations at next month’s meeting.
8. REPORTS/ACTION ITEMS

8a. Lake Quality Committee
Questions regarding Steve McComas’ contract but have been resolved. He will be at the Nov meeting to discuss his next report.

8b. Lake Utilization Committee
2005 Dock Application Renewals (no changes to plans from 2004)
8b1) Wildwood Beach Condo
8b2) McCartney Estates
8b3) White Bear Boat Works
MOTION #8 (Donovan/Michaud) Move to approve 8b1, 8b2, 8b3 applications. ALL AYE, PASSED
Discussion: Donovan states that these dock applications are the same as they have been for number of years and have not had issues with these ones.

Donovan states that there will be a special meeting on the 10th and 11th to discuss other applications the following two applications:
8b4) VFW Post 1782
8b5) Snyder’s Bay Beach Club

8b6) Veteran’s Fishing Pier
MOTION #9 (Donovan/Michaud) Move to accept Pier application. ALL AYE, PASSED
MOTION #10 (Donovan/Michaud) Move to waive the 1000 fee because open to the public. ALL AYE, PASSED
8b7) White Bear Docking
MOTION #11 (Donovan/Michaud) Move to accept application 8b7. ALLY AYE, PASSED

8c. Lake Education Committee report
Hoffman reported that the LEC met yesterday. The regular meeting will be on the Mondays before Board meetings at 8pm.
Discussed 3 things last night:
1) Community Education on the lake
2) Community Education regarding the Board and its duties
3) Community events to participate in

LEC also discussed two initiatives to work on:
1) Using a WebCam to promote the lake
2) Events we can sponsor
8d. Treasurers report

*MOTION #12 (Longville/Parenteau) Move to approve Treasurer’s report and pay checks 3518 – 3524. ALL AYE, PASSED*

Hoffman asked about Wirebuilt – who they are. Kristine explained it is a company owned by Mary Harrington’s son and daughter in law and that the cost of $50 a month for their web services is a really good price. Hoffman asked how it works with them. We submit changes over email and they post it shortly afterwards. Kristine says it has worked very well.

8e. Board Counsel report

no report for tonight

8f. Administrative staff report

Julie will be back on Thursday October 21st. I will come in on that day to complete my items and then I am done. Kristine thanked everyone for letting her help out the WBLCD. (Board thanked Kristine for her work and clapped, Kristine blushed.)

9. CONSENT AGENDA

*MOTION #13 (Michaud/St. Germain) Move to accept consent agenda. ALL AYE, PASSED.*

10. ANNOUNCEMENTS

none

11. ADJOURNMENT

*MOTION #11 (Michaud/St. Germain) Move to adjourn. ALL AYE, PASSED.*

Meeting adjourned 7:36 pm.

ATTEST:

_______________________                    ______________________
Administrative Secretary                   Date

APPROVED:

_______________________                    ______________________
Board Chairperson                          Date