



**FORM #5 revised 2/19/2021**  
**Application for new or renewed multiple user dock, ramp, mooring,**  
**and/or permanent structure license. Governed by WBLCD Ordinance #5/12**

**Office Use Only**

Application Number: \_\_\_\_\_ Other permits obtained  Yes  No

Date Received in Office \_\_\_\_\_ Insurance  Yes  No

Amount of Fee Received \$ \_\_\_\_\_ Balance Due \$ \_\_\_\_\_

Approval Date \_\_\_\_\_ Conditions/Stipulations  Yes  No

(Type or print all of the following information in black ink to insure good copies)

1. STATUS  New  Renewal--Identical to last year  
 Renewal--Changed from last year

**2. SITE OWNER INFORMATION:**

Name \_\_\_\_\_ Day Phone \_\_\_\_\_  
 Street Address \_\_\_\_\_ Evening Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email: \_\_\_\_\_

**3. APPLICANT INFORMATION (if different from owner)**

Name \_\_\_\_\_ Day Phone \_\_\_\_\_  
 Street Address \_\_\_\_\_ Evening Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email: \_\_\_\_\_

[The above site information describes property which is riparian to White Bear Lake; and applies pursuant to White Bear Lake Conservation District's Ordinance #5/12 for a new, renewed or revised Multiple Dock, Ramp or Mooring License, in accordance with all data and other information submitted herewith and made a part hereof.]

**4. DRAWING INFORMATION** The following must accompany all applications, please check boxes for each as you attach them to the application. All must include accurate dock or structure lengths, widths, or mooring positions. If neighboring Authorized Dock Use Areas (ADUAs) have docks or other structures in the lake--accurately show their position on your drawing. Indicate your ADUA with a dashed line. The line may start from where your property lines touch the shoreline and should surround the area you intend to use

- Certified survey and legal description (Note: if certified survey is not available, a drawing (to scale) may be acceptable if accurate and detailed.)  
 Site plan of structure to overlay survey  Dock or structure construction detail sheet

Gas storage detail sheet (if applicable)

**5. MULTIPLE USER TYPE:** (Please check one)

- Outlot Association       Multiple Dwelling       Municipal  
 Private Municipal       Commercial Marina       Private Club  
 Other (please explain)\_\_\_\_\_

**6. SITE USAGE:**

- A. Intended use of facility:\_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- B. Current use of facility:\_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- C. Historical use of facility:\_\_\_\_\_
- \_\_\_\_\_

**7. ABUTTING PROPERTY OWNERS:** (all lakeshore within 200 feet either side)

North or West Owner(s):

Name\_\_\_\_\_ Day Phone\_\_\_\_\_

Mailing Address\_\_\_\_\_ Evening Phone\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_ Zip\_\_\_\_\_

Name\_\_\_\_\_ Day Phone\_\_\_\_\_

Mailing Address\_\_\_\_\_ Evening Phone\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_ Zip\_\_\_\_\_

South or East Owner(s):

Name\_\_\_\_\_ Day Phone\_\_\_\_\_

Mailing Address\_\_\_\_\_ Evening Phone\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_ Zip\_\_\_\_\_

Name\_\_\_\_\_ Day Phone\_\_\_\_\_

Mailing Address\_\_\_\_\_ Evening Phone\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_ Zip\_\_\_\_\_

Any other affected parties

Name\_\_\_\_\_ Day Phone\_\_\_\_\_

Mailing Address\_\_\_\_\_ Evening Phone\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_ Zip\_\_\_\_\_

**8. OTHER PERMITS:**

**8a.** All required permits, licenses and approvals have been obtained from the Minnesota Department of Natural Resources and the municipality in which the access to the structure or the dock, ramp, mooring or other is located:

Yes Please list: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

No Please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**8b. Commercial Operators: All commercial operators are required to attach a letter of compliance from the municipality in which the access to or the dock, ramp or mooring is located explaining all required permits, licenses and approvals have been obtained. Also must be included a copy of your DNR Use Water Permit. Copy of Insurance. If any of these items are not included your application will be on hold until receipt of such documents.**

**9. MAXIMUM NUMBER OF WATERCRAFT OR VEHICLES:**

<u>By Location</u>	_____	<u>By Use</u>	_____
At slips	_____	For rent, lease, etc.	_____
At slides	_____	For service work	_____
At lifts	_____	For company use	_____
At moorings	_____	For private use	_____
At tie-ons	_____	For transient use	_____
At off-lake storage	_____		
Other (describe)	_____	Other (describe)	_____
_____		_____	
TOTAL	_____	TOTAL	_____

**10. SITE INFORMATION:**

Site lake frontage = \_\_\_\_\_  
 Water depth 100 feet from shore = \_\_\_\_\_  
   200 feet from shore = \_\_\_\_\_  
   300 feet from shore = \_\_\_\_\_  
 Water depth above measured on \_\_\_\_\_ (date)

Ramsey County Lake elevation \_\_\_\_\_ (date) \_\_\_\_\_  
 (to be filled in by WBLCD)

**11. SERVICES PROVIDED:** (Check all that apply)

<input type="checkbox"/> Boat Storage	<input type="checkbox"/> Boat Rentals
<input type="checkbox"/> Boat Sales	<input type="checkbox"/> Boat Service
<input type="checkbox"/> Restaurant	<input type="checkbox"/> Launching Ramp

Other (Explain) \_\_\_\_\_  
Times open to the public: \_\_\_\_\_

**12. DOCK OR STRUCTURE INFORMATION:**

- A. Total dock or structure length \_\_\_\_\_ ft.
- B. Length into the lake from water's edge  
(including T's and L's) \_\_\_\_\_ ft.
- C. Width of dock or structure \_\_\_\_\_ ft.
- D. Projections from dock or structure:
  - 1. Number of projections \_\_\_\_\_.
  - 2. Length and width of T's, L's or fingers \_\_\_\_\_
  - 3. Other projection(s) \_\_\_\_\_.

**13. ADJOINING PROPERTY OWNERS' INFORMATION:**

- A. Distance from (including ends of T's and L's)  
immediate property lines  
North / West \_\_\_\_\_ ft.  
South / East \_\_\_\_\_ ft.
- A. Distance from (including ends of T's and L's)  
adjoining docks.  
North / West \_\_\_\_\_ ft.  
South / East \_\_\_\_\_ ft.
- C. Lake frontage size of adjoining property owners  
North / West \_\_\_\_\_ ft.  
South / East \_\_\_\_\_ ft.

**14. INSURANCE:**

Yes  No We have Public liability insurance. Amount \$ \_\_\_\_\_  
Expires (date) \_\_\_\_\_ Company \_\_\_\_\_

**15. PARKING:**

**Total parking spaces:** \_\_\_\_\_ **Parking not required (explain)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**16. SANITARY FACILITIES:**

Facilities are provided  Yes  No Number of units: \_\_\_\_\_

**17. PUMPING SERVICE:**

Boat toilet pumping service is provided  Yes  No

**18. FEES: Non-Commercial Bay properties** (See attached License Fee Schedule attached)

Application Fees:	\$60.00 (not refundable)	\$ _____
Each approved slip over 4	\$60.00	\$ _____
License deposit (if applicable)		\$ _____
Late fee (renewals only)	Additional \$60 late fee for Applications received after October 15 of current year for next year's license	\$ _____

TOTAL FEE ENCLOSED \$ \_\_\_\_\_

**19. FEES: Commercial Dock or Mooring Area: (Commercial Bay)**

Application Fees:	\$60.00 (non-refundable)	\$ _____
Each slip or mooring	\$75.00 (Boat total X \$75)	\$ _____
additional	\$12 per ramp/skid	\$ _____
additional	\$7.00 per watercraft storage racks	\$ _____
due as follows: 1/2 of number estimated in April		
DUE APRIL 1st		\$ _____

**Or prior to the docks being put in the water whichever is earliest**

and final 1/2 (or adjusted balance) by the end of August of this license year. DUE END OF AUGUST 1st \$ \_\_\_\_\_

TOTAL ENCLOSED \$ \_\_\_\_\_

**20. THIS APPLICATION IS FOR A PERMANENT DOCKS OR STRUCTURES IN THE LAKE**  Yes  No

If so, License Fee is	\$5,000.00	\$ _____
Annual Renewal is	\$1,000	\$ _____

TOTAL ENCLOSED \$ \_\_\_\_\_

I certify that the information provided herein and the attachments hereto are true and correct statements. I understand that any License issued may be revoked by the District for violation of any WBLCD Code. I agree to reimburse the District for any legal, surveying, engineering, inspection, maintenance or other expenses incurred by the district. I, also, understand that the District may require a deposit to cover these expenses. I consent to permitting officers and agents of the District to enter the premises at all reasonable times to investigate and to determine whether or not there is compliance with the Codes of the District.

Authorized Signature: \_\_\_\_\_ Date \_\_\_\_\_

Print name and title \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to riparian owner \_\_\_\_\_

Any questions, call Administrative Secretary at e-mail wblcd@msn.com Return this application and all attachments to:	(651) 429-8520 FAX (651) 429-8520 web page <a href="http://www.wblcd.org">http://www.wblcd.org</a> White Bear Lake Conservation District 4701 Highway 61 White Bear Lake, MN 55110
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(All applications approved at a board meeting; meetings are held 3rd Tuesday of the month at 7:00 p.m. in White Bear Lake City Hall, council chambers)