



**FORM #3 (revised 7/19): Permits for swimming floats, ski jumps, slalom courses, diving towers, buoys, markers, or other structures surrounded by navigable waters as required by Ordinance No. 5 FEE \$60.00**  
**PAID** \_\_\_ / \_\_\_ / \_\_\_

Applications must be received by October 15<sup>th</sup> of each year for the following year. **Renewals Only:** If payment is received after October 15<sup>th</sup> there will be a late fee assessed of \$60. Applications will be considered at board meetings, held on the 3rd Tuesday of each month. Email application to [WBLCD@msn.com](mailto:WBLCD@msn.com) or Mail application to: White Bear Lake Conservation District Office, 4701 Highway 61, White Bear Lake, MN 55110 PLEASE be sure to include all requested documents and payment with your application.

**1. Applicant information:**

Organization Name: \_\_\_\_\_ Hours \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Telephone (w) \_\_\_\_\_  
 Address: \_\_\_\_\_ (h) \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ email: \_\_\_\_\_

**2. Description of lake area to be used (continue on back, if needed)**

**3. General description of use. Including, but not limited to, the following:**

Purpose \_\_\_\_\_  
 Approximate date of placement in lake \_\_\_\_\_ removal \_\_\_\_\_  
 Date(s) and Time of use: \_\_\_\_\_  
 Maximum number of users at any one time \_\_\_\_\_  
 Vehicles or other equipment which will be used: \_\_\_\_\_  
 Description of structures: \_\_\_\_\_  
 Lake and shore used will be cleaned up and returned to its original condition by \_\_\_\_\_ (date).

\*Please Note, ski course applicants – courses are to be moved to different locations every TWO weeks initial agreement \_\_\_\_\_

Signature of person who assumes responsibility for the presence and removal of the structures from the lake:

\_\_\_\_\_ Phone: \_\_\_\_\_

**4. Precautions to prevent pollution of the lake: Attach a detailed plan providing for proper waste disposal, Eurasian Watermilfoil and Zebra Mussel inspection and control, post-event clean up, and other precautions to prevent pollution of the lake.**

5. **Safety:** Attach a detailed plan providing for people, vehicle, equipment and boat safety and/or crowd control, if relevant.
6. **Insurance:** Please attach (1) a certificate of insurance for your planned activity; (2) a copy of an endorsement adding White Bear Lake Conservation District as “additional insured” and stating your insurance is primary (no contribution will be sought from the additional insured’s policy) and that 30 days notice of cancellation will be provided to WBLCD.
7. **List and attach copies of all other permits, licenses, and approvals required** which have been obtained or list those requested but not yet obtained from other governmental units having jurisdiction.(for example: DNR, Municipality, County, State, Sheriff’s Dept.)\_\_\_\_\_

By making application for a permit, the applicant consents to permitting officers and agents of the District to enter the permit area at all times to determine compliance with the ordinances of the District. Any persons violating District Ordinances can be held guilty of a misdemeanor punishable by fine or imprisonment.

**Signature of Applicant:**\_\_\_\_\_ **Date:**\_\_\_\_\_