



**White Bear Lake Conservation District
Regular Board Meeting – Approved Minutes**

Jan. 17, 2023, 7:00 p.m., White Bear Lake City Hall Council Chambers
(6:00 pm LUC meeting)

1. **Roll Call/Quorum** – Present: Chair Bryan DeSmet, Vice Chair Mark Ganz, Secretary/ Treasurer Mike Parenteau, Chris Churchill, Scott Costello, Susie Mahoney, Darren DeYoung, and Alan Kantrud. Absent: Diane Longville, and Meredith Walburg. One director position from Dellwood is vacant. A quorum was present.
2. **Call to Order** – The meeting was called to order at 7:03 pm by Bryan DeSmet.
3. **Approval of Agenda** – A surveying request for bid was added to the Executive Committee report. Motion to approve the agenda as amended made by Mark Ganz, seconded and passed.
4. **Approval of Prior Board Meetings Minutes** – Motion to approve the November 2022 Board meeting minutes made by Mike Parenteau, seconded, and passed.
5. **Public Comments** – none
6. **New Business**
 - Nominations for Executive Board members: Motion to nominate Bryan DeSmet as chair, Meredith Walburg as vice chair, and Mike Parenteau as Treasurer was made by Mark Ganz, seconded and passed.
 - The nomination process will remain open until the February board meeting in case of additional nominations.
 - Streamlining the permit application process:
 - Darren DeYoung noted that improving the permit application process - such as updating current forms, and creating an online application form -- was discussed at the November LUC meeting. A subcommittee was formed to complete the task, including Mark Ganz, Chris Churchill, Darren DeYoung, Mike Parenteau, Luke Michaud, and Cheri Howe.
 - Phase I is to review the current application forms to clean them up; Phase II is to determine the process of making an online form.
 - The suggested application changes will be brought to the February board meeting.
 - Non-conflict of interest forms required by the auditor: Copies were distributed to directors to sign and return to Cheri.
7. **Unfinished Business** - none
8. **Reports/Action Items**
 - **Executive Committee** – Bryan DeSmet
 - Surveying request for bid:
 - The committee discussed requesting survey services to identify the edges of where the ADUAs are in Commercial Bay to inform the WBLCD when evaluating if the docks are staying within their ADUA, and whether there is enough room for boaters to exit and enter a dock area without entering into a neighboring ADUA.
 - A scope of work for surveying services was discussed. The survey company will identify the Ordinary High Water Level (OHWL) line along the shore and identify the two outside corners of ADUAs 300 ft out (with coordinates). Stakes will mark

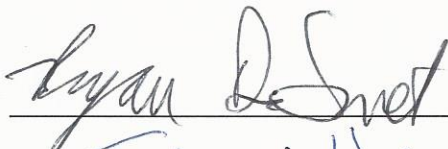
COI is still being processed, and the change in application fees need to be confirmed.)

- Scott Bohnen - Asked for an additional 24 ft of dock, and has 6 boats. Motion to approve a permit was made by Mark Ganz, seconded and passed
 - Update on November's Conditionally-Approved Applications: Tally's has not sent an updated drawing on their dock configuration; Cheri will send a reminder. Docks of White Bear Lake will be sending a letter to the Board prior to the February board meeting regarding its application.
 - **Lake Education** - Scott Costello
 - Lake Cleanup: The cleanup will be held on March 11 and run by the Boy Scouts. The pandemic changed how the cleanup is handled: people will be assigned different parts of the lake; there'll be no gathering at Bellaire Beach or meal. The WBLCD will provide yellow trash bags, and publicize it on our website, and social media.
 - Social Media Update: no update
 - **Treasurer's Reports** – Mike Parenteau
 - Approval of December 2022 Treasurer's Report (as of 12/31/2022): Motion to approve debit card transactions 1-3, and checks 4811 to 4815, was made by Mike Parenteau, seconded and passed.
 - Approval of January 2023 Treasurer's Report: Motion to approve the report, and debit card transactions 1-3, and checks 4816 to 4819 was made by Mike Parenteau, seconded and passed.
 - **Board Council Report** – Alan Kantrud
 - The DNR and sheriff's patrol report very low activity on the lake due to lack of ice access.
 - The legislature will be holding a conference hearing on the water appropriation case this Friday. The consensus is that much of this will be pushed off until an August timeframe.
- 9. Announcements** – Cheri Howe
- Remember to return non-conflict of interest forms.
 - The City of Dellwood continues to seek a representative to fill the vacancy on the WBLCD Board. If you know a Dellwood citizen who would be interested to apply, have them contact the City of Dellwood. Three board directors will be at the end of their terms this year. Cheri will contact the representative municipalities who will reach out to the board directors prior to the end of the term.
 - The 2020 audit is underway by MMKR and should be completed by the last week of January. (Cheri will check in regard to plans for a presentation by MMKR.)

10. Adjournment – Motion to approve adjournment at 7:48 pm was made by Scott Costello, seconded and approved.

ATTEST:

Bryan DeSmet, Chair



Date:

2-21-2023

Cheri Howe, Administrator



Date:

2/21/2023